

# CONSTITUTION & BYLAWS RIVERVIEW MINOR HOCKEY CLUB INC.

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# Article 1 Name

The name of the organization shall be the "RIVERVIEW MINOR HOCKEY CLUB INC." (RMHC) Registration # 022279 duly incorporated under the laws of the Province of New Brunswick on the 17th of January, 1985. In this Constitution and by-laws, the expression "the Association" or the "Club" shall mean Riverview Minor Hockey Club Inc. and "Executive" shall mean the Executive Committee elected at the Annual General meeting to conduct the affairs of the Club.

# Article 2 Affiliation

The Club is a member of Canadian Hockey Association (Hockey Canada), Hockey New Brunswick (HNB) and the NB Minor Hockey Council (NBMHC) and as such is responsible to uphold each of their constitutions, by-laws and regulations. All the teams of the Club must be members of HNB and Hockey Canada. The Club must pay the fees associated with membership to HNB. The head office of the Club shall be in the Town of Riverview, in the County of Albert, in the Province of New Brunswick.

# Article 3 Seal

The Seal of the Club shall be in the custody of the Treasurer and shall be used when duly authorized by the Executive Committee.

# Article 4 Objectives

To foster, encourage, support and improve all aspects of organized minor hockey within the Club's boundaries by:

- a) Organizing and financing minor hockey for all members through registration fees, sponsors, grants etc.
- b) Supporting the continuous development and instruction of players, coaches, referees and volunteers as defined by HNB, Hockey Canada and in-house RMHC initiatives.
- c) Providing enjoyment, recreation and competition through organized programs which give due consideration to the capabilities of all members of the Club.
- d) Helping participants, through the above programs, develop and improve their personal life skills.
- e) Encouraging, supporting and teaching fair play and sportsmanship.
- f) Exercising general supervision and direction over players, teams, coaches, officials and volunteers in support of providing consistent and compliant program delivery.
- g) Conducting, controlling and managing fund raising activities which support program delivery for the teams, divisions and members.

# Article 5 Membership

- 1. An active member shall be defined as any parent or guardian of a player on a registered Riverview Minor Hockey Club team, a member of the Executive Committee, registered team officials, referees registered with the Club or any person taking an approved and active volunteering role in the affairs and/or operation of the RMHC during the fiscal year.
- 2. Residents living beyond the geographic boundaries as constituted may be a member of the Club and serve in a coaching, executive or other official capacity provided such is approved by the Executive.

- 3. Membership is open to residents and eligible players who reside within the Club's defined boundaries.
- 4. All members will be subject to the Constitution and By-Laws, Rules and Regulations, and any decisions and or directions of the Executive.
- 5. The membership year will commence May 1 and end April 30 of the succeeding year.
- 6. Honorary memberships may be awarded annually at the discretion of the Executive. Such membership will not have voting or office-holding privileges.

# Article 6 Meetings of Members

- 1. An *Annual General Meeting* of the RMHC members shall be held on such day in each year and at such place as the Executive may by resolution determine no later than April 30<sup>th</sup> of each and every year. Notice of the date, time, place and purpose of the annual meeting shall be publicized at least twenty (20) working days in advance of the said meeting.
- 2. **Special General Meetings** may be called anytime by the President or a member of the Executive and with majority vote of the Executive and must be initiated by a requisition in writing, signed by not less than ten active members; such special meeting to be held not later than fourteen days following receipt by the Executive of said requisition. The business to be dealt with at any special general meeting shall be only such as arises from the subject set out in the notice calling for said meeting.
- 3. *General Information Meetings* of all members for the purpose of discussing the program and providing information relative to Club operations may be called by the President or by majority vote of the Executive. Suggestions, feedback and recommendations offered at such meetings will be referred to the Executive for further consideration. The Executive Committee in its deliberation will decide whether or not to implement any or all recommendations so offered.
- 4. All meetings of members shall be attended by the active members of the Club only. Active members (members of voting age eligible to vote provincially or nationally) and in good standing shall be eligible to vote. Each active member present at an Annual General Meeting or a Special General Meeting shall be entitled to one vote. Voting by a proxy shall not be allowed.
- 5. All meetings of members shall be chaired by the President or in his absence by the Past President, President Elect, or either Vice President. The chair shall vote on matters only in case of tie or on matters relating to the Operations Manual and its rules and regulations.
- 6. The order of business for the Annual General Meeting shall be as follows:
  - a. Opening by the President
  - b. Reading and adoption of the previous minutes
  - c. Business arising from the minutes
  - d. President's Report
  - e. Reports of Coordinators and Committees
  - f. Treasurer's Report
  - g. New Business (submitted to the Secretary seven (7) days in advance)
  - h. Nomination Committee Report & Election of Executive
  - i. Amendments to Articles and By-Laws
  - j. Ratification of the Executive Director appointment
  - k. Ratification of Technical Director appointment
  - 1. Appointment of Auditors
  - m. Adjournment
- 7. No meeting shall deviate from the procedure set out above without consent of the majority of the active members present at the AGM.

- 8. If the agenda for the AGM has not been completed at one session, it shall be resumed and completed at a date agreed to by a majority of the members present.
- 9. Roberts Rules of Order shall serve as the Rules of Procedure in all deliberations of all meetings except as specially provided by the By-Laws of the Club.
- 10. A motion for adjournment can be entertained at any time during the meeting, provided, however that there is not at the moment an outstanding motion before the meeting.
- 11. When a vote is taken in any meeting of the Club, it shall be taken by a show of hands, provided, however, that any five active members present may request a vote to be taken by a written secret ballot. For the election of the Executive Committee, secret ballot shall be used.
- 12. The accidental omission to give notice of any meeting or the non-receipt of any notice by any active member or members shall not invalidate any resolution passed or any proceedings taken at any meeting.
- 13. At any General Meetings, whether Annual or Special, all resolutions, except amendments to the Articles and the Bylaws, shall be passed by a majority of the votes cast. An affirmative vote of at least two-thirds of the members present at the meeting shall be required to pass amendments to the Constitution and the Bylaws.
- 14. In case of an equality of votes, whether on a show of hands or ballot, the Chairman of the meeting at which the show of hands takes place, or at which the ballot is demanded, shall be entitled to a casting vote.
- 15. The Constitution's Articles or By-Laws may only be amended by an extraordinary resolution of the active members and by a two-thirds majority at an Annual General Meeting.
- 16. Notice of an amendment proposal for an extraordinary resolution to be presented at the Annual General Meeting shall be given in writing to the Secretary at least fourteen (14) days prior to the date of the meeting.

## Article 7 Executive Committee Power & Authority

- 1. The Executive Committee shall have the power and authority to;
  - a. Provide full and ultimate operational control of the affairs of the Club and shall have the power to amend, within the terms of the Constitution and the Bylaws and its Rules and Regulations.
  - b. Determine answers and provide direction on all questions arising from items not addressed for in the Constitution, By-Laws.
  - c. Appoint non-elected, non-voting officers, committees and provide ongoing supervision and direction to these persons to assist in the operation of the Club.
  - d. Determine all or any fees deemed necessary for the operation of the Club.
  - e. Conduct annual registrations for players in accordance with the Constitution, and By-Laws.
  - f. Ensure the supervision and discipline of team officials, players, parents or guardians.
  - g. Determine, coordinate, lead and manage all monetary and logistical needs of the Club as outlined in this Constitution and Bylaws.

## Article 8 Election of Executive Committee

- 1. The Executive shall appoint each year a Nomination Committee of three (3) active members to receive nominations for the members of the Executive Committee. Members of the Nominating Committee will be approved by the Executive.
- 2. The Nomination Report presented by the Nomination Committee shall be placed before the annual general meeting to be voted upon by the members.

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- 3. The term of office of the Executive shall be from the date of the meeting at which they are elected or appointed for a term of one (1) year, or until their successors are appointed. A person appointed by the Executive to fill a vacancy on the said Executive shall hold office until the next Annual General Meeting.
- 4. The President shall be a member in good standing and have a minimum of two (2) years past experience on the Executive Committee.
- 5. The Vice-Presidents shall be members in good standing and have a minimum of one (1) year past experience on the Executive Committee.
- 6. The Treasurer must be a member in good standing and have appropriate accounting experience.
- 7. The Nomination Committee shall place before the Annual General Meeting all nominations received to be voted upon by the members. All nominations must be submitted to the Nomination Committee seven (7) days prior to the Annual General Meeting. Nominations will not be accepted from the floor. Nominations will be accepted from the membership for any roles other than President and President Elect. The Past President shall be the Chairperson of the Nomination Committee.
- Election of the Executive shall be by secret ballot unless the Annual General Meeting decides otherwise, and the Secretary of the Annual General Meeting shall appoint three (3) scrutinizers to count the votes of qualified voting members and report the results of the ballot.
- 9. The individuals nominated must be an active member of the Club and be present to accept their nomination and/or provide in writing his/her acceptance of the nomination.
- 10. The position of President Elect is a position considered "in training for the position of President". If it is the intention of the incumbent President Elect to follow through to the position of President, voting for the President's position will be waived. Should the President Elect decide not to take on the roll of President but to remain as President-Elect, voting for President Elect will be waived. The maximum term for President Elect shall be two (2) consecutive years.
- 11. The maximum term for the position of President shall be two (2) consecutive years.

## Article 9 Members of the Executive Committee

- 1. The affairs of the Club shall be managed by the Executive Committee of not more than twenty (20) and not less than twelve (12) members elected at the annual general meeting.
- 2. The Executive Committee of the Club shall be comprised of the Board and the Operations Committee.
- 3. The Board shall consist of seven (7) members: President, Past President, Vice President of Recreational, Vice President of Competitive, Treasurer, Secretary, and President Elect.
- 4. The Executive Committee shall consist of: Board (as above), U7 Coordinator, U9 Coordinator, four (4) recreational division coordinators (U11, U13, U15 and U18). Competitive Coordinator and Director of Officials.
- 5. The qualifications of a member of the Executive Committee shall be that he or she be an active member in good standing of the Club.
- 6. Executive Members term of office shall be from the date of meeting at which they are elected or appointed for a term of one (1) year, or until their successors are appointed.
- 7. Should a vacancy occur, the Executive Committee will appoint a replacement that will fill the vacancy until the next annual meeting of the active members.

# Article 10 Meetings of the Executive Committee

- 1. The Executive Committee shall meet at least bi-monthly and a minimum of seven (7) times during the year between meetings of the General Membership and shall have all powers of the membership. At these meetings the Committee will vote, determine, and discuss, co-ordinate and review administrative business and operational matters that affect the ongoing functioning of the Club.
- 2. The Executive Committee shall appoint and direct other Committees as it sees fit, and any such Committees appointed may perform such duties and exercise such powers as delegated to it by the Executive from time to time. An Executive Committee member shall be appointed to sit on these Committees.
- 3. The Executive Committee may permit the Chairs of these outside Committees to attend Executive Committee meetings in a non-voting capacity as it sees fit.
- 4. The President shall at the start of term, develop a meeting schedule for the Executive Committee meetings.
- 5. Additional Executive Committee meetings may be convened by the President or a Vice-President at any time, and the Secretary by direction of the Executive Committee. Notice of such meeting shall be emailed or telephoned to each member of the Executive Committee not less than 48 hours before the meeting is to take place.
- 6. A quorum of the Executive Committee shall be a majority (50% plus 1) of the active members.
- 7. Motions arising at any meeting of the Executive Committee shall be decided by a majority of votes. In case of an equality of votes the Chairperson shall have a deciding vote.
- 8. The Executive Committee may award special remuneration to any Club Member undertaking any special service on the Club's behalf.

## Article 11 Replacement and Appointment of Executive Members

- 1. Any elected Executive Committee Members absent for more than three (3) consecutive meetings (regular, special or general), or four (4) meetings in total, at the Executive Committee's discretion will be asked to step down from their elected duties. The Executive Committee will appoint a replacement.
- 2. An elected Executive Committee Member will be automatically vacated;
  - a. if the member has resigned his office by delivering a written resignation to the secretary of the Executive Committee; and/or
  - b. if the member has any criminal convictions; and/or
  - c. if the member has participated in activities with interests conflicting with those of the Club Objectives and may be expelled and their office declared vacant by a two-thirds majority vote by the entire Executive Committee.
- 3. Should an elected position of the Executive Committee become vacant, the remaining Executive members shall appoint a replacement at the earliest opportunity to fill the position. Such appointment will require a two-thirds majority vote.

# **Article 12 Financial Reporting**

- 1. The Treasurer and the Executive Committee shall prepare for submission to the Annual General Meeting an audited copy of all accounts of the Club showing all monies received with details and the manner on which the monies have been invested or expended. No Club funds shall be expended without being first authorized by resolution of the Executive Committee.
- 2. The signing officers of the Club shall be any 2 (two) of the following President, Vice President, Treasurer and one other Executive member as decided at the first monthly meeting following the AGM each year.

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# Article 13 Disciplinary Committee

- 1. A Disciplinary Committee shall be appointed by the Executive, and shall be composed of the President Elect and the Secretary. The President Elect shall serve as Chair of the Disciplinary Committee. If the President Elect is not available or in conflict of interest, the President or other Executive member may act as chair. Coordinators, Vice President and the Director of Officials may also be asked to serve on the Disciplinary Committee for any incident involving players or members associated with their scope of Responsibility.
- 2. If a member of the Club has been found on inquiry, by this Committee, to be guilty of conduct unbecoming a member, or has violated the Constitution, By-Laws, or Rules and Regulations of the Club, (upon resolution passed by a majority of the Executive Committee), the Executive Committee may suspend or cancel membership in the Club for a specified period of term or indefinitely.
- 3. Notice of a resolution of this Disciplinary Committee in writing and signed by the chair shall be served on the member so affected by: electronic means at the last email address of the member shown on the books of the Club, or registered mail at the last address of the member shown on the books of the Club, or in person.
- 4. All written records other than the final decision of the Discipline Committee will be held in confidence, on file, and may be reviewed by the Executive.
- 5. The Club will respect the guidelines in the Hockey New Brunswick Minimum Standards for Discipline document.

# Article 14 Club Boundaries

1. The following is a geographical description of the Riverview Minor Hockey Club's boundary as shown on Exhibit 1 and described below;

- a. Northern limits shall the Petitcodiac River meeting the boundary of the Moncton Minor Hockey Club.
- b. The western limits shall be defined as a point on Coverdale Road (NB Route #112) at civic address 2199 meeting the boundaries of the Petitcodiac Minor Hockey Club.
- c. The southerly limits shall be the 46 degree north line extending generally in a direct straight line from the easterly limit point to the westerly limit point.
- d. The easterly limit point shall be the centerline of Niagara Road (Rte 114) meeting the boundary of Hillsborough Minor Hockey Association.
- e. Players residing outside the boundaries described above will be dealt with on a case by case basis in consultation with neighboring Associations and the District Director of Hockey New Brunswick. In instances of dispute, the District Director will reserve final decision. There will be no Grandfather Clause.

2. Any two of the following will be considered as reasonable Proof of Residency for purposes of ruling on the residential status of a player:

- a. Lease, mortgage agreement or/and tax bill (public info), in parent and/or guardian's name.
- b. Proof of Utilities (Town of Riverview), NB Power, Aliant, Cable or related bill in parent and/or guardian's name.
- c. Driver's License of player or parent and/or guardian's.

The Executive reserves the right to request additional "Proof of Residency" if deemed necessary.

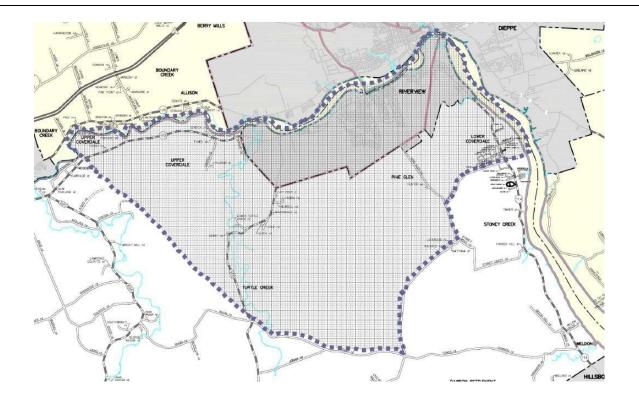


Exhibit 1

## Article 15 Updates of Constitution and By-Laws

- 1. Last updated April 2006.
- 2. Last updated April 2007
- 3. Last updated April 2008
- **4.** Last updated April 2009
- 5. Last updated March 2013
- 6. Last updated March 2016
- 7. Last updated April 2018
- 8. Last updated April 2020

#### By-Law 1 General

1. In all By-Laws of the Club, the singular shall include the plural and the plural the singular; the word "person" shall include firms and corporations, and the masculine shall include feminine. Wherever reference is made in the By-Law to any statue or section thereof, such reference shall be deemed to extend and apply to any amendment or such statue or section as the case may be.

#### By-Law 2 Rules and Regulations

1. By-Law 1 will empower the Executive Committee to prepare certain Rules and Regulations and publish these to govern the operation of the Minor Hockey Program. All members and players will adhere to said rules and regulations.

## By-Law 3 Age Limit

1. The player's age is determined for the current playing season by the player's age of December 31 of the current season. The Age Limit for all Divisions will be as outlined in Hockey Canada's Articles, By-Laws and Regulations.

### **By-Law 4** Appeals

1. Appeals of the Executive Committee rulings must be presented in writing to the Secretary of the Club within three (3) days of the receipt of such rulings. The Executive will meet within seven (7) days of receipt of written appeal. The determination of an appeal will be by a two-thirds majority vote of the Executive.

#### By-Law 5 Charter

1. In the case of dissolution of the Club and surrender of Charter, all the properties, monies, documents, and securities of the Club, after all liabilities have been disposed of, shall be sold at public auction and the proceeds thereof donated to such athletic association as the membership may decide.

#### By-Law 6 Directory

1. The secretary shall prepare a directory list to include the Executive Committee and their responsibilities. This list should be readily available to the Club Membership through our website. The Secretary may also include any other information that may be helpful to parents or players.

#### By-Law 7 Powers and Duties of the Executive Committee

President shall have the overall responsibility for all Club matters including;

- 1. be an elected member of the Executive Committee
- 2. shall preside at all meetings.
- 3. shall not vote except to cast the deciding vote.
- 4. shall be an ex-officio member of all committees.
- 5. shall exercise the authority of the Club in cases of emergency, subject to ratification by the Executive, within a reasonable period of time.
- 6. shall be the official spokesperson for the Club.
- 7. may be one (1) of the two (2) officers with financial signing authority.

#### President Elect shall

- 1. be an elected member of the Executive Committee and have voting privileges.
- 2. assist the President in his/her duties.
- 3. assume the duties of the President in his absence at which time he shall have all the rights and powers of the President. When acting as President he shall not vote except to cast a deciding vote.
- 4. shall serve as Chair of the Disciplinary Committee.
- 5. be an ex-officio member of all committees
- 6. be responsible for the Club's Registration with HNB.
- 7. be a direct liaison with HNB affairs.

#### Vice-President Competitive shall;

- 1. be an elected member of the Executive Committee and have voting privileges.
- 2. inform the Executive Committee as to any irregularities with regard to a registered player such as residency status, suspended or expelled status, releases and/or transfers not in order, carding problems, etc. with the competitive program.
- 3. ensure Club representation and Club Team notification of all league meetings for Club Competitive Teams.
- 4. assume seats on the Disciplinary Committee, the Competitive Coach Selection Committee, and the Competitive Tournament Committee.

5. participate in the ice planning and review sessions to ensure the master ice schedule meets with the requirement for the RMHC Teams registered at the competitive level of play in the club.

#### Vice-President Recreational shall;

- 1. be an elected member of the Executive Committee and have voting privileges.
- 2. inform the Executive Committee as to any irregularities with regard to a registered player such as residency status, suspended or expelled status, releases and/or transfers not in order, carding problems, etc. with the recreational program
- 3. ensure Club representation by all teams at the required league meetings and functions.
- 4. provide a review of all division schedules for each level of recreational play in the Club.
- 5. assume seats on the Recreational Tournament and U7/U9 Jamboree Committees.
- 6. oversee the team selection and draft process for recreational hockey in the club.
- 7. participate in the ice planning and review sessions to ensure the master ice schedule meets with the requirement for the RMHC Teams registered at the recreational level of play in the club.

Past President will serve in an advisory capacity without voting privileges and shall;

- 1. sit on the Communications Committee
- 2. provide advice and support where required at the direction of the Executive Committee.
- 3. chair the Nomination committee.

The Secretary shall;

- 1. be an elected member of the Executive Committee and have voting privileges.
- 2. serve as member of the Disciplinary Committee.
- 3. issue notices of all meetings and arrange for booking space for the meeting at the request of the President.
- 4. take and maintain records of proceedings and meetings and see to the publication and distribution of these minutes occurs within fourteen (14) days of the completion of the meetings.
- 5. prepare agendas for meetings.
- 6. prepare correspondence for the President.

#### The Treasurer shall;

- 1. be an elected member of the Executive Committee and have voting privileges.
- 2. receive all monies and deposit same in the bank account of the Club marked "For Deposit Only to the Credit of the RMHC".
- 3. be one (1) of two (2) officers of the RMHC with financial signing authority.
- 4. see to the banking and investing of RMHC funds as per the direction of the Executive.
- 5. keep an accurate record of the finances of RMHC and issue cheques and e-Transfers in respect to invoices approved by the Executive.
- 6. ensure all cheques of the RMHC are signed by two (2) of the three (3) Executive members having financial signing authority, for all amounts exceeding \$1,000.00. For e-Transfers, Treasurer will require approval via email confirmation from one (1) of the other two (2) Executive members having financial signing authority.
- 7. publish monthly financial statements and financial reports as directed by the Executive Committee.
- 8. present a final financial report at the Annual General Meeting
- 9. issue all monies owed to the HNB on the applicable dates.

#### The **Director of Officials** shall;

1. be an elected member of the Executive Committee and have voting privileges.

- 2. be the liaison with the Referee Assigner for the arranging of officials for all Club games.
- 3. recruit, train, mentor, monitor and manage the registration of officials. Liaison with NBHOA and the local Zone Officials Association.
- 4. evaluate, rate and provide feedback to the Referee Assigner as to the capabilities of each official to permit appropriate level assignments.
- 5. participate as a member of the Discipline Committee.

#### The Division Coordinators shall

- 1. include the U7 Coordinator, U9 Coordinator, Competitive Coordinator and the four (4) Recreational Coordinators; U11, U13, U15 and U18.
- 2. be an elected member of the Executive Committee and have voting privileges.
- 3. attend all required league meetings and functions.
- 4. review all division schedules for each level of play in the Club.
- 5. participate in the planning, management and delivery of the Club tournaments, awards night and other events.
- 6. regularly communicate with all division level coaches and managers and attend the coaches' orientation meeting held at the start of the season.
- 7. support and mentor the coach volunteers in the preparation of season plan, the review of budgets, and the parent/player communication process.
- 8. participate in the team selection process.

#### By-Law 8 Coaches

- 1. All Coaches in the Club must have training required by HNB for the level they wish to coach. Please refer to HNB website for list of qualifications required.
- 2. Any Team Official may be vacated from their position at the discretion of the Executive Committee if:
  - a) They have resigned by delivering a written resignation to the secretary of the Executive Committee
  - b) They have any criminal convictions that would jeopardize the safety of the players or functioning of the team. The Executive Committee will make an appointment of a replacement should the Head Coach vacate their position.

#### **By-Law 9** Finances

- 1. All monies raised by the RMHC shall be passed to the Treasurer.
- 2. All monies of the RMHC shall be held in an approved financial institution to the credit of the RMHC.
- 3. Withdrawals of monies from this account shall be made by cheque, duly authorized by any two (2) of the following signatures; the Treasurer, the President and/or the Vice President.
- 4. Teams or other committees approved by the RMHC may maintain separate accounts during the time they are in operation. However, they will utilize a dual signing authority and maintain full and complete records of all transactions.
- 5. Certified General Accountant(s) shall be appointed annually at the Annual General Meeting of the Association to conduct a "Review Engagement". The Certified General Accountant(s) will have the duty to verify all the books and records of the Treasurer. The Certified General Accountant(s) may be called on to give the results of the "Review Engagement" to the Annual General Meeting of the Association.
- 6. A copy of the Association's Annual Balance Sheet at the end of the Association's financial year shall be available at the Annual General Meeting.
- 7. The fiscal year of the Association shall terminate on the 30th day of April in each year.
- 8. The Board may invest such sums of the Association's money as they deem advisable, provided however, that such investments are made in undertakings, ventures or projects which will, in the opinion of the Board be of assistance or benefit, directly or indirectly, to the Association's operation and/or objectives.

#### By-Law 10 Records

1. The books and records of the Club shall be in the custody of the Secretary and the Treasurer, and shall be open to the inspection of the membership at all times.

## **By-Law 11 Registrations**

- 1. The Executive Committee shall set the Annual Registration Date and Club Fees.
- 2. The registration deadline will be strictly adhered to, with the exception that additional players will be permitted to register after the cut-off date, and will be place on teams if and when vacancies occur.
- 3. The final decision, as to which league, category, or team any player will play on, will rest with the Executive.
- 4. Proof of residency and age may be required for registration in the Club.

## **By-Law 12 Signatories**

1. The President, Executive Director and the Secretary may sign contracts, documents, or any instruments in writing requiring the signature of the Club. All contracts, documents and instruments in writing so signed shall be binding upon the Club without further authorization or formality.

## **By-Law 13 Sponsors**

1. The Executive Committee will handle all matters regarding sponsors of team's participation in our Club.

## **By-Law 14 Suspensions**

1. The Executive Committee will be vested with the power to suspend any member and/or player with due cause pending a hearing on such suspensions. Such hearings must be held within (7) seven days of the incident.

## By Law 15 Teams

- 1. The Executive Committee shall have the power to decide the make-up of the teams in the Club, in both the Recreational and Competitive Divisions. The Executive Committee may add, delete, or change the Operation of the Minor Hockey Programs, according to the Hockey New Brunswick Guidelines, as they deem necessary.
- 2. Players, coaches, managers, and parents will be subject to the rules and regulations applying to the particular division with which they are associated.

## **By-Law 16** Player Transfers.

1. All player transfers of any sort are subject to the rules of HNB, Hockey Canada, and the RMHC and the District Director.

## **By-Law 17** Affiliation

- 1. No RMHC team or player shall participate in any other game schedule with any other hockey team, club or organization, unless approved by the Executive Committee and District Director.
- 2. No non-member of the RMHC may participate in any game with an RMHC Club team unless approved by the Executive Committee and District Director.
- 3. All HNB, Hockey Canada and RMHC rules and regulations must be adhered to in the cases of affiliation.

## By-Law 18 Fair Play and Code of Conduct

- 1. The Club will follow these guidelines of Operations:
  - a. All operations of the Club will also be governed by the Hockey New Brunswick Fair Play Policy;
  - b. All Club events held within a Town building will be subject to the Town of Riverview's Code of Conduct.
- 2. It is the responsibility of all parents within the Minor Hockey Club to adhere to and respect these codes of conducts.
- 3. The Executive may reprimand, suspend or expel any non-elected officer, team official, player, parent or guardian under the jurisdiction of the RMHC for any conduct, individual or collective, that in the opinion of the Executive is either:
  - a. contrary to the rules and regulations of RMHC or the principles they stand for,
  - b. contrary to the objectives of the Club,
  - c. contrary to good sportsmanship or responsible citizenship,

- d. detrimental to the interests of, or is a discredit to, the RMHC, the Executive Committee and its members,
- e. a serious or continuing infraction of the playing Rules, Constitutions, By-Laws, or Rules and Regulations of the RMHC, HNB or Hockey Canada.
- 4. The Executive may re-admit by resolution and a two-thirds majority vote, any non-elected officer, team official, player, parent or guardian, under its jurisdiction, previously suspended or expelled by the RMHC.

<b>Revised By</b>	Date	Changes Made
Al Pendergast	May 5, 2006	Updates from 2001-2006 to meet HNB guidelines
Al Pendergast	April 18, 2007	Updates from constitution committee approved at AGM (Article 8)
Al Pendergast	April 29, 2008	Updates to the Discipline Committee and added Dir Female Hockey
Rob McLure	April 21, 2009	Updated to the club Boundaries approved at AGM and HNB (Article 14)
Tim Barter, Darrel Rice, Bruce Hicks	March 20, 2013	<ul> <li>Reformatted document</li> <li>Updated responsibilities for Executive</li> <li>Removed reference to Operations Manual</li> <li>Housekeeping</li> </ul>
Bruce Hicks	March 30 <sup>,</sup> 2016	<ul> <li>Updated Discipline Committee</li> <li>Removed Director of Female Hockey references</li> <li>Updated coordinators responsibilities</li> </ul>
Lee MacWilliams	April 26, 2018	<ul> <li>Removed Director of Communications references</li> <li>Corrected wording in Discipline Committee responsibilities</li> </ul>
Lee MacWilliams	April 30, 2020	<ul> <li>Updated divisions references to U7, U9, U11, U13, U15, U18</li> <li>Increased President / President Elect term to four (4) years</li> </ul>
Lee MacWilliams	April 30, 2021	<ul> <li>Updated Operations Manager to Executive Director</li> <li>Increased President / President Elect term to five (5) years</li> </ul>
Lee MacWilliams	April 30, 2022	<ul> <li>Inserted T.D. ratification in AGM Order of Business</li> <li>Decreased President / President Elect term to two (2) years</li> <li>Removed Technical Director references in Article 9 and By-Law 7</li> <li>Added Executive Director to Signatories (By-Law 12)</li> </ul>
Derek Weir	April 30, 2023	• Updated notification for Discipline Committee Resolutions to include 'by electronic means'. Article 13, section 3.
Paul Bloedow	April 24, 2024	Added eTransfers in Treasurer's duties

## **By-Law 19 Revision History**